



RENTAL INFORMATION

- All rentals are subject to GST
- If music is played, with or without dancing, there will be a small fee payable (SOCAN fee)
- Liquor licence is required if liquor is served, as well as a SERVE-IT-RIGHT certificate
- Renters will be asked to sign a waiver indemnifying FVCA (renters are urged to obtain 3rd party liability insurance for the event)

A damage deposit of \$500 (*\$150 for Lounge*) is payable at the time of booking; the deposit will be returned in full after the event if there are no damage or other charges

The full rental fee is payable 90 days before the function

Cancellation policy is:

- if a cancellation is made before 90 days prior to the date of the function, a fee of \$250 (*\$100 for Lounge*) will be retained
- if a cancellation is made within 90 days prior to the date of the function, the full deposit will be retained; any rental amount paid will be returned to you.

It is the renters' responsibility to make arrangements to let caterers, DJ, decorators, etc. in to the venue. If staff is called to let them in, there will be a \$25 charge.

Contact us for a quote:

Office hours: Monday to Friday, 9 to noon

Email: fvca@telus.net

Phone: 604-463-2902

Fee schedule is based on the season, as follows:

Season	Banquet Hall	Fireside Lounge
High Season	June to August	May to September
Mid Season	April, May, September, October	n/a
Low Season	November to March	October to April

Ask about our special three-day package:

* *Available free of charge with all-day Saturday rental of Banquet Hall*

Friday evening decorating: 8pm to midnight

Saturday all day: 8 am to 1 am

Sunday morning take down: 8 am to noon